** Counselor in Training (CIT) Leadership Program**

**2018 Application (ages 13-17)**

* *Applicant must be 13 years old by August 31, 2018 to apply*
* Applications due by March 5, 2018
* Assignments announced by April 27, 2018
* Registration/payment is due by May 11, 2018
* Mandatory training on May 20, 2018
* Cost: $179/week

**CIT Applicant’s Name:** Enter applicant's name Date: Enter current date

Male  Female  Self-describe: Enter self-described gender

Birth date: Enter CIT birthdate Age on first requested CIT day of Summer 2018: Enter age

Application for:  Durham Summer  Wake Summer  Orange Summer

**For Parents/Guardians:**

CIT Applicant Address: Enter the full address

**CIT Parent/Guardian Name:** Enter parent/guardian name

Telephone Numbers: Home: Enter home phone Work: Enter work phone

Cell/Other: Enter cell phone Email: Enter email

**Other Parent/Guardian Name:** Enter other parent/guardian name

Telephone Numbers: Home: Enter home phone Work: Enter work phone

Cell/Other: Enter cell phone Email: Enter email

**Emergency Contact Name:**

Telephone Numbers: Home: Enter home phone Work: Enter work phone

Cell/Other: Enter cell phone

Please share any physical, medical, or emotional conditions that will require our special attention. Please specify particular challenges, allergies, and associated medications or special needs, if any.

Please enter text

1. **Total number of weeks you would like your CIT to participate this summer:** **Enter # of weeks**

2. Please check each camp that your child can commit to working the full week.

|  |  |
| --- | --- |
| **Check all full weeks available** | **2018 Camp Dates** |
|  | Week 1 – June 4-8 (Durham & Wake) |
|  | Week 2 – June 11-15 |
|  | Week 3 – June 18-22 |
|  | Week 4 – June 25-29 |
|  | Week 5 – July 5 & 6 |
|  | Week 6 – July 9-13 |
|  | Week 7 – July 16-20 |
|  | Week 8 – July 23-27 |
|  | Week 9 – July 30-August 3 |
|  | Week 10 – August 6-10 |
|  | Week 11 – August 13-17 |
|  | Week 12 – August 20-24 |

***Please note****: We will only place your CIT in the weeks indicated above in the availability column and only up to the number of total weeks requested. We have a limited number of CIT spots and try to accommodate all requests to the best of our ability. Your flexibility is appreciated!*

3. **Yes!** My CIT can attend the mandatory training on May 20, 2018.

**Program Policies**

*By submitting this application, you agree to be bound by our policies as listed here. Policies are subject to all applicable laws.*

**Waivers/Permissions**

1. I permit my child to participate in all Schoolhouse of Wonder (“Schoolhouse”) activities.

**Program Policies**

1. **The Assumption of Risk and Indemnity:** Schoolhouse conducts outdoor educational and recreation programs that may take place in public parks and unimproved areas with natural woods and water features. Schoolhouse provides age-appropriate safety instruction regarding outdoor skills, plants, wildlife, and supervised activities, however there are always risks inherent to participating in such activities. I understand that Schoolhouse activities have inherent risks, and I hereby assume all risks and hazards incident to my participation/my child’s participation in all Schoolhouse activities and recreation activities provided by third-party vendors.

On behalf of myself and my child, I further waive, release, absolve, indemnify and agree to hold harmless Schoolhouse of Wonder and its employees, supervisors, organizers, officers, directors, participants, volunteers, vendors, land use partners (including but not limited to City of Durham Parks and Recreation, Wake County Parks, Recreation, and Open Spaces, North Carolina Division of Parks and Recreation, Triangle Land Conservancy), as well as all persons or parents transporting participants to and from activities, from any legal claims, liabilities, damages and costs for any physical injury or damage to my personal property sustained during my use of Schoolhouse property and/or my participation/my child’s participation in any Schoolhouse activities.

1. **Personal Items** I agree that my child will not bring hand-held games, tablets, iPods, other electronics or valuables to Schoolhouse programs. I understand that Schoolhouse is not responsible for any personal items lost, stolen or damaged at its programs. CITs may carry a cell phone for emergency use only. It must remain off and stowed during the camp day. Please call the Schoolhouse of Wonder office if you need to reach your child: 919-477-2116.

**Payment Policies**

1. **Payment**: Payment in full is due at time of registration. Your child is not considered fully registered until full payment is received.
2. **Cancellations and Non-Attendance**: Schoolhouse of Wonder offers these refund/credit options upon written request and in accordance with the following timeline:

**90+ days prior to the first day of camp**: A $25 administrative fee will be charged per child, per camp. Minus this fee, either a full refund or a dollar-for-dollar credit is available. *Please note that all dollar-for-dollar credits expire at the end of the current calendar year, regardless of the date granted.*

* **Less than 90 days, but more than 14 days prior to the first day of camp**: A $25 administrative fee will be charged per child, per camp. Minus this fee, a dollar-for-dollar credit is available. *Please note that all dollar-for-dollar credits expire at the end of the current calendar year, regardless of the date granted.*
* **Less than 14 days prior to the first day of camp:** No refunds or credits are available. Instead, your registration cost (minus a $50 administration fee) will be converted into a tax-deductible donation to the Schoolhouse of Wonder scholarship fund.

**Registration Changes or Transfers:** Schoolhouse of Wonder offers these transfer options upon and in accordance with the following timeline:

* **More than 14 days prior to the first day of camp**: A $15 administrative fee will be charged per child, per camp transfer. All changes are subject to availability.
* **Less than 14 days, but more than 72 hours prior to the first day of camp:** A $25 administrative fee will be charged per child, per camp transfer. All changes are subject to availability.
* **Less than 72 hours prior to the first day of camp:** We are unable to make any changes or grant transfer requests.

*Please note: If there is a difference in cost between your current registration and the camp you wish to transfer into, we will issue a dollar-for-dollar credit for the difference (if the new camp has a lower rate), or require payment of the balance in full (if the new camp has a higher rate) at the time of transfer.*

**Drop-Off and Pick-Up**

1. **Drop-Off**: Morning drop-off for CITs is scheduled for 8:15 am for all camps. Please check your child in with a staff person upon arrival. If you need to drop off your CIT late, please contact our office, and we will work with you to make the necessary arrangements.
2. **Pick-Up**: Unless noted, afternoon pick-up for CITs is scheduled for 5:15 pm. If for any reason you need to pick up your child at a time outside of the designated pick up time, please make arrangements in advance with the office or the site director.
3. **Late Charges**: By continuing, you agree to pay Schoolhouse of Wonder a late pickup charge of $10.00 for each 5 minutes after 5:30 pm.
4. **Carpooling Permission**: Many families find it convenient to carpool with friends and neighbors. Please provide SHOW staff with a note or email if you expect your child to be picked up by someone other than the parent(s) listed on the registration form. Absent extenuating circumstances, Schoolhouse cannot accept permission by phone.

**Medical Treatment Policies**

1. **Authorization for Emergency Medical Care**: Should an accident or emergency occur that requires my child to receive medical care, I request and authorize Schoolhouse staff to administer first aid, contact my child’s physician or dentist, and/or take my child to a physician or hospital for emergency treatment, or active EMS in the event it appears necessary and a parent or guardian cannot be contacted in a timely manner, as Schoolhouse staff deem appropriate under the circumstances. I give my permission for Schoolhouse to transmit and disclose my child’s medical information to the treating medical personnel. I hereby give to any physician, dentist, hospital, or other health care provider consent to perform any x-ray, examination, anesthetic, medical or surgical diagnosis or treatment, under the general or special supervision of the designated physician/dentist specified above or, if unavailable, any licensed physician or dentist. I agree that I will be financially responsible for the costs of such treatment and transportation.
2. **Accident and Health Insurance**: Participants are responsible for their accident and health insurance when participating in Schoolhouse on-site or off-site programs.
3. **Sunscreen and Insect Repellent**: I agree to apply sunscreen and insect repellent before my child arriving at Schoolhouse, and to send additional sunscreen and insect repellent to Schoolhouse with my child each day. I hereby give permission for Schoolhouse staff to supervise and assist my child to re-apply his or her sunscreen and insect repellent before water time and/or as needed throughout the day. If you’d like to opt out of sunscreen and/or insect repellent, please provide written or verbal permission.
4. **Medication**: Schoolhouse employees may only administer medication to a camper with written authorization from you (a parent or guardian).

* Campers are not allowed to deliver medications. Please register all medications, prescription and nonprescription, directly with a counselor during check in. Similarly, a parent or guardian must pick up any remaining medication at the end of the program or Schoolhouse will dispose of it appropriately.
* CITs will be allowed to self-carry prescribed Epi-pens, inhalers, and insulin pumps, but these medications must still be registered with a counselor during check in.
* We will only check in the exact number of doses the camper will receive during the camp program.
* Prescription medications must be in the original container bearing a pharmacy prescription label that displays:
  + Patient name
  + Prescribing physician name
  + Appropriate prescription numbers
  + Dosage instructions
* At least one dose of medication must be administered at home before any medication can be administered at camp.
  + Nonprescription medication must also be provided in the original container that includes directions for use. Medication will only be administered per the written directions.

**For CIT Applicants**:

Please, have your CIT fill these questions out. There are no right or wrong answers!

CIT Applicant’s Name**:** Please enter text.

Would you rather comfort one sad child or lead a game with twenty excited children?

Please enter text.

Would you rather make an announcement to the entire camp or assist staff in setting up for a craft activity?

Please enter text.

Would you rather be the rock skipping champion of the world or own a small pet dragon that no one was ever allowed to know about?

Please enter text.

Would you rather tell a story to a kid or hear a story from a kid?

Please enter text.

Would you rather teach a kid how to armpit fart or teach them how to tie their shoe?

Please enter text.

Please, list one thing that you will or do miss about being a camper (if you have been a camper before) and one thing you are looking forward to about being a CIT.

Please enter text.

**Please return by mail to Schoolhouse of Wonder (5101B N Roxboro St, Durham, NC 27704)**

**or by email (schoolhouse@schoolhouseofwonder.org) on or before March 5, 2018.**